



ICEA

*Istituto per la Certificazione
Etica e Ambientale*

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document

FORM

M.RCCOSM 03
M.RCDP 03
Ed. 01 Rev.01

**LIST OF FEES FOR INSPECTION AND CERTIFICATION
AIAB – ENVIRONMENT-FRIENDLY COSMETICS
AND CLEAN CLEANERS**

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<i>A. Pulga</i>	<i>A. Pulga</i>	<i>R. Bandieri</i>	<i>G. Paparella</i>	<i>issue</i>	<i>8 April 03</i>		<i>01</i>	<i>00</i>
<i>A. Pulga</i>	<i>A. Pulga</i>	<i>R. Bandieri</i>	<i>G. Paparella</i>	<i>total</i>	<i>5 May 04</i>	<i>1</i>	<i>01</i>	<i>01</i>

This document, handed out in controlled form, is a true copy of the original.

The original version, with the signatures of the competent bodies, is deposited at ICEA National Office in Bologna.

ICEA	M.RCCOSM 03 M.RCDP 03	LIST OF FEES FOR INSPECTION AND CERTIFICATION AIAB ENVIRONMENT-FRIENDLY COSMETICS AND CLEAN CLEANERS	Ed.01 Rev. 01 dated 5 May 2004
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NATIONAL LIST OF FEES FOR INSPECTION AND CERTIFICATION OF AIAB ENVIRONMENT-FRIENDLY COSMETICS AND CLEAN CLEANERS

MINIMUM AND MAXIMUM RATES APPLICABLE

		Minimum	Maximum
1	ANNUAL FLAT RATE	€ 500.00 (five hundred euro)	€ 500.00 (five hundred euro)
2	DOCUMENT VERIFICATION	€ 300.00 (three hundred euro)	€ 1,000.00 (one thousand euro)
3	TYPE AND SURVEILLANCE TESTS Costs will be at the charge of the organization (company) requesting the certification (<i>including the expenses incurred for the purchase of samples at the points of sale</i>). ICEA undertakes to adhere to sampling and testing criteria laid down in the Sampling Plan approved by CoCerCD and to send, in advance, a cost estimate to the applicant organization.		
4	INSPECTION VISITS Calculated on the basis of inspection costs amounting to € 500.00 per day per person (<i>not including travelling expenses that will be charged at cost</i>).	€ 300.00 (three hundred euro)	€ 1,500.00 (one thousand five hundred euro)
5	ANNUAL VARIABLE RATE Calculated as a percentage of the turnover of the product under certification.	0.8% min. € 200.00 (two hundred euro) max. € 10,000.00 (ten thousand euro)	

THE ABOVE MENTIONED AMOUNTS ARE NET OF VAT (20%)

TERMS OF PAYMENT

- Initially, payment shall be made within 15 days from the date of dispatch of the application for certification. The fees for the first year are calculated on the basis of the contract days, starting from the date of the APPLICATION FOR INSPECTION AND CERTIFICATION "CLEAN LIFE". On a regular basis, payment shall be made within 30th April each year. In case of withdrawal, the amount due is calculated up to the date of withdrawal. *Should the organization request the suspension of inspection and certification because the production has not started, ICEA will in any case charge an annual flat rate of € 300.00.*
- Payment shall be made within 15 days from the date of document verification.
- Invoices for tests at ICEA-qualified laboratories will cover all costs incurred (purchase of samples included). All costs will be communicated in advance to the operator, for approval. On completion of the tests, payment will be made against pro-forma invoice. After the payment has been made, a regular invoice will be issued.
- Initially, payment shall be made within 15 days from the date of the inspection visit. On a regular basis, payment shall be made within 30th October each year.
- The minimum rate will be invoiced in September and the rest by 28th February of the following year on the basis of the operator's turnover declaration which must arrive at ICEA by 31st January. If no communication is received, the maximum fee will be applied.

PAYMENTS SHALL BE MADE TO ICEA ISTITUTO PER LA CERTIFICAZIONE ETICA ED AMBIENTALE - STRADA MAGGIORE 29 BOLOGNA ITALIA, AGAINST A 30-DAY BANK RECEIPT (THE OPERATOR MUST COMMUNICATE IN ADVANCE THE RELEVANT BANK DATA TO ICEA).

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PARTICULAR CASES NOT COVERED BY THIS LIST OF FEES

In the cases where inspection and certification is requested by operators characterized by:

- particular logistic situations (e.g. numerous and highly decentralized production units),
- highly critical production units and processes or industrial productions having particular frequency, volume or number of products,
- activities not covered by this List of Fees,

ICEA reserves the possibility to apply special rates covering the costs of a specific inspection plan that will be defined on the basis of the following significant data:

- number of inspections that will be required in addition to the ordinary inspection plan,
- logistic and organizational details related to travel, sample collection and testing,
- number of samples and tests that will be required in addition to the ordinary inspection plan,
- number of products and production processes involved.

The cost per annum of the Inspection Plan will be communicated in advance to the operator.

<i>Operator's bank data for the Bank Receipt:</i>			
<i>(Bank identification)</i>			
Account No.	ABI	CAB	CIN
Bank name:	branch:		

THIS LIST OF FEES WILL REMAIN IN FORCE INDEFINITELY, UNLESS A NOTICE OF VARIATION IS GIVEN BY ICEA (AT LEAST SIX MONTHS IN ADVANCE) OR A WITHDRAWAL REQUEST IS FORWARDED BY THE APPLICANT ORGANIZATION.

For acceptance

Name and Surname of the applicant Organization (Company)'s Legal Representative

Date

Signature and stamp
